

Instructions: Return completed form via email to affiliates@truesource.com or fax to (866) 745-3061.

Company Name :

Physical Address:

City State Zip

Ship to Address:

City State Zip

Remit to address (if different than Physical Address):

City State Zip

Main Point of Contact (Full name & Title):

Owner / Service Manager (Full name & Title):

Accounts Receivable Contact (Full name & Title):

Accounts Receivable Email Address:

Office Phone #

Office Fax #

Cell Phone #

Email Address:

Company Website:

Company Profile

of years in Business: _____ # of Employees: _____ # of Technicians: _____

Airport Clearance (Y or N): Y / N Union Shop: Y / N # of Trucks: _____

National Service Provider experience: Y / N Do you own a lift? Y / N

Hours Are you available for 2-4 hour emergency requests? Y / N

Office Hours: Are you available 24 / 7? Y / N

24 Hr. Emergency Contact and #:

What hours are considered OT?

Do you have electronic devices available for field use? Y / N

Are you a distributor for materials/suppliers? Y / N

If yes, please list:

Diversity Supplier

Is your company:

Minority Owned Y / N

Woman Owned: Y / N

Veteran Owned Y / N

LGBTQ Owned: Y / N

Are you Certified? Y / N

Please circle one:

Caucasian/white Black/African American Hispanic/ Latino

American Indian Native Alaska Native Hawaiian

Asian Other:

Certifying Organization:

Rates

Affiliate rates must :

- ✓ Reflect **self-performing** service rate(s) within the territory provided
- Subcontracting without prior written authorization from Metro Service Solutions is expressly prohibited.
- ✓ Please indicate type of service in "**Cleaning Service PM's**" section i.e. window cleaning, carpet, hard surfaces, etc.

Trades applied to A rates: (i.e. Rolling Door, Plumbing, Locksmithing, Emergency Cleanings, etc.):

A) Ondemand Trade(s)	Hourly Rate	Trip Charge	Minimum (Hrly + Trip)
<u>Straight Time</u> Mon-Fri ____ AM - ____ PM:	\$	\$	\$
<u>Over Time</u> Mon-Fri ____ AM - ____ PM:	\$	\$	\$
<u>Holiday Rates</u>	\$	\$	\$
<u>Helper Rates (if applicable)</u>	\$	\$	\$

Trades applied to B rates: (i.e. Rolling Door, Plumbing, Locksmithing, Emergency Cleanings, etc.):

B) Ondemand Trade(s)	Hourly Rate	Trip Charge	Minimum (Hrly + Trip)
<u>Straight Time</u> Mon-Fri ____ AM - ____ PM:	\$	\$	\$
<u>Over Time</u> Mon-Fri ____ AM - ____ PM:	\$	\$	\$
<u>Holiday Rates</u>	\$	\$	\$
<u>Helper Rates (if applicable)</u>	\$	\$	\$

Cleaning Service PM's	\$/Sq Ft	Cleaning Service PM's	\$/Sq Ft
	\$		\$
	\$		\$
	\$		\$

Comments

Trades

Fence & Gates	Commercial Grade Gates	Security Mall Gates/Grill	
		Rolling Doors	
		Sectional Doors	
		Sliding Doors	
		Shutters	
		Scissor Gates	
	Fence Gates	Parking Fence/Gate (Slide/Swing)	
		Manual Fence and Gate	

Dock	Loading Docks	Dock Equipment	
		Truck Restraints	
		Edge of Dock	
		Pit Levelers	

Doors	Automatic Entry Doors	AAADM Certified*	
		Automatic Door	
		Besam/Horton/Stanley	
		Revolving Door	
		Ready Access/Quik-Serv	
	Int./Ext. Man Doors	Hollow Metal Doors - Repair	
		Hollow Metal Doors - Replace	
		Impact Doors - Repair	
		Impact Doors - Replace	
		Restroom Stall Doors - Repair	
		Restroom Stall Doors - Replace	
		Fitting Room Door - Repair	
		Fitting Room Door - Replace	
		Wooden Doors - Repair	
		Wooden Doors - Replace	
		Aluminum Glass Door - Repair	
		Aluminum Glass Door - Replace	
		Herculite Door - Repair	
		Herculite Door - Replace	
		Sliding Glass Door	
Fire Rated Door (Drop Test)			
High Speed Door			

Waste	Waste Equipment	Compactors/Balers	
		Grease Tank	

Fire	Fire Pumps	Diesel Fire Pump	
	Fire Suppr.	Backflow (Fire Suppr.)	
		Fire Extinguisher Inspections	
		Sprinkler System	

Security	Alarms	Maintenance, Install & Repair	
	Guards	Unarmed Security Guards	

MHE	Batteries	Battery Replacement	
	Conveyors (Gravity & Powered)	Barcode Reader	
		Conveyor	
		Garment	
		Nesting Conveyor	
		Belting	
		Shrink Wrap Stand	
	Material Handling Equipment	Boom Lift or Mast	
		Crane	
		Floor Scrubber	
		Forklift	
		Pallet Jack	
		Picker	
		Reach Truck	
		Rentals	
		Scissor Lift (mobile)	
		Sit Down Electric	
		Tire Replacement	
		Towing-Freight-Trailer Storage/Repair/Relocation	
		Training Class	
		Walkie Stacker	
	Scales or Inspectors	Registration	
		Scale	
		State Inspection / DOT	
	Tape Sealers	Tape Machine	
	Vehicle Lift	Vehicle Lift (Automotive)	
	VRCs & Elevators	Freight lift	
		Passenger Elevator	
		VRC	
		Wheel Chair Lift	

Plumbing & Electrical	Plumbing*	Auguring	
		Backflow Testing	
		Cameral Line	
		General Plumbing	
		Grease Traps	
		HVAC & A/C Repair	
		Jetting	
		Sewer/Drainage	
	Electrical*	Underground Leak Detection	
		Air Curtains	
		Ballast Replacement	
		Bucket Truck	
		Exit Signs	
		Neon Signs	
		Signs	

Trades

Cleaning Services	Cleanings	Awning Cleaning	
		Biohazardous Removal	
		Hard Surface Cleaning	
		IICRC Certified*	
		Janitorial	
		Mold Testing (Air)	
		Portable Carpet Cleaning	
		Power Washing	
		Restoration	
		Rodent/Insect Cleanup	
		Sewage Extraction	
		Truck Mounted Carpet Cleaning	
		Upholstery Cleaning	
		Water Extraction	
		Window Cleaning	
Preventative Maintenance			

Locksmith Services	Locks & Safes	Access Control	
		Electric Strikes	
		Fixture / Display Cam Locks	
		Hardwired Panic Hardware	
		I/C Core Replacement	
		Mag Locks	
		Panic / Exit Devices	
		Re-Keys	
		Safes	
		Drop Box	

Glass	Glass Install/Repair	Board-Ups	
		Glass Tops / Showcase	
		Laminate Glass	
		Mirrors	
		Plexi Glass	
		Security Film	
		Solar Film	
		Starfire Glass	
		Tempered Glass	
		UV Gel / Glue Process	
		Window Tint	

General Maintenance	Outdoor Covers	Awnings, Canopies & Carports		
	Energy Mgmt.	Energy Mgmt. System		
	Skilled Trades	Flooring		
		Masonry & Concrete		
		General Contractor*		
		Irrigation		
		Landscaping		
		Painter		
		Paving		
		Pest Control		
	Roofing			
	Welding			
	Outside Services	Generator		
		Siding		
		Tree/Debris Removal		
	Widow Covers	Blinds & Shades		
	Appliances	Astra Hot Water Dispensers		
		Bake Base		
		BUNN Certified*		
		Fetco Hot Water Dispenser		
		Ice Machine		
Refrigeration Systems				
Steamer				
Turbo Chef Ovens				
Ware Wash				

Handyman Services	Handyman	Store Fixtures, Racks, Carts, Ladders, Air Compressor, etc.	
	Carpentry	Formica Repair/Replace	
		Cabinetry	
		Ceilings (Drop or Sheetrock)	
		Framing	
		Drywall and Spackle	

Affiliates must submit a copy of the license(s) under which your company operates. If you perform more than one trade for us and/or work in more than one state and carry multiple licenses, please send in copies of each required license per state along with this packet.

*License Required